

## Rubric Element II: Staff

Lincoln Park Public Schools has identified Goal 3 as "Students will improve achievement because of the highly qualified and professional staff". Therefore, postings for teacher positions for S.E.T. would follow existing contract guidelines for current, certified teachers. If no one is interested from our current staff, postings would be publicized in The Mellus, University Job Opportunities, Cable TV, etc. for a certified teacher with education and experience in specifically math and/or language arts. Staff would be hired according to need to provide service. As more students and parents request S.E.T. services, more staff will be added to fill the need. All staff who are hired in to the S.E.T. program will receive an orientation program, MLPP and grade level specific training on developmentally appropriate practices in language arts and math, Orton-Gillingham, Math Their Way and Assessment Strategies.

The continued monitoring and support of S.E.T. tutors will be coordinated by the Title I/At Risk Coordinator. This will include visits to all participating schools, tutors and students on a weekly basis. The visits will include, but not limited to:

- 1) Identify and discuss Benchmarks for each student.
- 2) Tutor orientation includes teaching strategies and research information on working with at-risk students.
- 3) Professional staff development for building staff where S.E.T. program will be offered.

## Rubric Element III: Program Effectiveness

The S.E.T. program will provide evidence of student success by utilizing Metropolitan 8 as a pre and post test for grades Kindergarten through 6. This Achievement Test was normed under standardized condition and will be administered to all S.E.T. students in grades K through 6. Middle School S.E.T. students will use the MEAP test as evidence of success.

## Rubric Element IV: Evaluation/Monitoring

The S.E.T. program will provide evidence of the program's effectiveness in increasing student achievement through administration of the MAT 8 for grades K – 6, MEAP for Middle School students, report cards, parent conferences, teacher observation and self evaluation by the student. Another key element is the quarterly program conference and evaluation by parents and staff. This would allow for changes to be made on an individualized student basis while the program is in progress. Since this is a new program, monitoring for effectiveness will be an ongoing process by the Deputy Superintendent for Curriculum and Instruction. Parents will have the opportunity each and every time they pick up their student from the S.E.T. tutoring session to speak with